

**National Peace Corps Association (NPCA)  
BOARD OF DIRECTORS MEETING  
September 28, 2015 Teleconference**

**Board Members Present:** Randolph Adams, J. Henry (Hank) Ambrose, Tony Barclay, Jane Bardon, Glenn Blumhorst (*ex officio*), Jayne Booker, Sandra Bunch, Brian Forde, Janet Greig, Dennis Grubb, Marjorie Harrison, Charles McConnell, Gary Schulze, Maricarmen Smith-Martinez, Joby Taylor, Mal Warwick

**Board Members Absent with Apology:** Corey Griffin, Angela Harris, Linda Stingl

**Staff Present:** Anne Baker (Vice President), Erica Burman (Communications Director), Jonathan Pearson (Advocacy Director), Kate Schwanhauser (Membership/Development Assistant)

**Call to Order** – *Joby Taylor, Board Chair*

The Board Chair called the Meeting to order at 8:07 PM Eastern Time, following an initial roll call, and stated that a quorum was present.

**Minutes of the June 7, 2015 Annual Meeting:** It was moved and seconded to approve the June 7, 2015 minutes as published in the September 2015 Board Book. The motion carried.

**President's Report** – *Glenn Blumhorst, NPCA President and CEO*

**Executive Summary:** Considerable progress has been made during the current quarter in the priority areas listed below:

- Plan and launch the Peace Corps Community Fund
- Draft a Gift Acceptance Policy (policies and procedures)
- Explore and define a refreshed membership model
- Establish and fund the NPCA unrestricted endowment
- Select venues and plan the Peace Corps Connect/55th Anniversary events
- Consolidate group resources in the Affiliate Group Resource Library
- Hold the first “Peace Corps Health Justice Awareness Day” on June 25
- Reposition Next Step Travel (NST) and fill the Cuba trip to capacity
- Launch new initiatives: Round It Up America (RIUA), NST- Cuba, Gathr, Cultural Agility Leadership Lab (CALL)
- Launch, with PCI, the Peace Corps community print directory project
- Implement an intensive advocacy campaign for Peace Corps’ FY2016 budget (in progress)
- Collect group leader signatures for the FY2017 POTUS letter (in progress)
- Pursue a data share agreement with the Peace Corps (in progress)

**2015 Operating Plan Update:** The President reviewed the third quarter progress according to measurable goals and objectives included in the plan. See details in the September 28, 2015 Board Book.

**Database Report:** The President reported on the Association Anywhere (AA) Database Improvements as of September 2015. Staff focused efforts during summer 2015 on upgrading the database from

version 7.1.5 to 7.4.4 (12 upgrades in all). That upgrade is now complete and they can shift to completing the tasks that depended on the upgrade. Four particular needs drive the next steps for the database:

- Further AA (Association Anywhere) upgrades
- Develop a 2016 Directory of the Peace Corps Community
- Accommodate the shift to the new membership model and gift policy
- Data-sharing with Peace Corps

Ongoing challenges and limitations continue to be around resources. We need to catch up and stay current with monthly hosting charges and budget time and resources for staff to keep the database updated and capitalize on its tools and processes.

### **Treasurer/Finance Committee Report** – *Dennis Grubb, Treasurer*

**Legacy Fund:** The staff established the NPCA Legacy Fund as an unrestricted endowment with the Silicon Valley Community Foundation (SVCF) with a \$10,000 deposit.

**Investment Subcommittee:** The subcommittee (Dennis Grubb, Tony Barclay and Janet Greig) allocated 100 % of the endowment funds to Long Term Growth.

**Financial Overview:** Historically, revenues tend to drop during the third quarter of the fiscal year. As of the end of August, our net assets are \$129,521 in the red which is more than anticipated. Our current liabilities (\$260,667) exceed current assets (\$62,966). This affects our cash flow and the ability to pay staff, consultants, vendors, rent and utilities, etc. in a timely manner. Accounts payable (what we owe vendors, consultants, utilities, etc) as of the end of August was at \$191,852.

**Revenue Shortfall:** We need to bring in more cash now to maintain operations. Additional Shriver Circle donors, Partnerships, and Sponsorships; and contributors to the proposed Community Fund are essential to continuing to fulfill our mission.

**Warwick Board Challenge:** Joby Taylor reported that 80% of the Directors have responded to Mal Warwick's challenge to match his \$3000 contribution offer.

### **Business and Development Committee Recommendations** – *Sandra Bunch, B & D Acting Chair*

**MOTION 1: Resolved that the NPCA Board of Directors approves the establishment of the Peace Corps Community Fund as recommended by the Business and Development Committee. Policy 2015008B**

Motion 1 by Mal Warwick was seconded and carried by a roll-call vote as shown below:

Adams – aye	Booker – aye	Harrison – aye
Ambrose – aye	Bunch – aye	McConnell – aye
Barclay – aye	Forde – aye	Smith-Martinez – aye
Bardon – aye	Greig – aye	Schulze – aye
Blumhorst – aye	Grubb – aye	Warwick - aye

**MOTION 2: Resolved that the NPCA Board of Directors approves the NPCA Gift Acceptance Policy as recommended by the Business and Development Committee. Policy 2015009B**

Motion 2 was seconded and carried unanimously.

**MOTION 3: (Board Action) The B&D Committee recommends that the Board of Directors agree by consensus with the Gift Procedures as presented.**

Motion 3 by J. Henry Ambrose was seconded and carried unanimously.

**Membership Committee Recommendations** – *Joby Taylor, Facilitator*

**MOTION 4: The NPCA Board of Directors resolves that, effective January 1, 2016, any individual who registers with NPCA shall be granted membership status to include all of the rights listed in Section 2.03 of the NPCA 2015 Bylaws. Policy 2015010M**

Motion 4, presented by Joby Taylor, was seconded and carried by a roll-call vote as shown below:

Adams – aye	Booker – aye	Harrison – aye
Ambrose – aye	Bunch – aye	McConnell – aye
Barclay – aye	Forde – aye	Smith-Martinez – aye
Bardon – aye	Greig – aye	Schulze – aye
Blumhorst – aye	Grubb – aye	Warwick – aye

The Membership Committee reported that the motion below should be subject to final approval of the Affiliate Group Network Advisory Committee (AGNAC). During the discussion, AGN Coordinator Maricarmen Smith-Martinez and others recommended that final action should be taken by the Board now.

NOTE: The final form of Motion 5 was unclear and is re-stated below by the Secretary to reflect the discussion at the Board meeting, relevant Bylaws provisions, and consistency with Motion 4

**MOTION 5: The NPCA Board of Directors resolves that, effective January 1, 2016, any group that registers with NPCA in compliance with Section 5.02 of the 2015 NPCA Bylaws shall be granted Affiliate Group status. Policy 2015011M**

Motion 5, presented by Joby Taylor as amended during the discussion, was seconded and carried unanimously.

**Governance Committee Recommendations** – *Jane Bardon, Chair*

**MOTION 6: The NPCA Board approves the updated NPCA Committee Charge Template dated 9-9-15, as recommended by the Governance Committee, to be the standard for the NPCA Board and to include any minor future updates deemed appropriate by the Governance Committee. Policy 2015012G**

NOTE: This document will supersede the NPCA Committee Charge Template approved by the Board on 12-7-13. The primary change is the inclusion of the 2015 Bylaws sections relating to committees.

Motion 6 by Jane Bardon on behalf of the Governance Committee was seconded and carried unanimously.

**Policy and Advocacy Committee Report** – *Jonathan Pearson, Advocacy Director*

**Activities include:**

- Advocacy for \$410 million Peace Corps funding for FY16
- August Awareness Day in local districts
- Recruit and support local Advocacy Coordinators
- NPCA Advocacy Road Trip to the Midwest (Glenn Blumhorst and J. M. Ascienzo)
- Global Issue of the Month
- Plans for Peace Corps Connect (PCC) 2016
- Health Justice Awareness Day

**MOTION 7: The NPCA Board approves the recommendation of the Policy and Advocacy Committee to assess a nominal registration fee for the Peace Corps Connect Capitol Hill Advocacy Day in 2016.**

Motion 7 was seconded and carried unanimously

**PCC 2016/55th Advisory and Steering Committee Report** – *Chuck McConnell, Chair*

The planning for Peace Corps Connect 2016 (September 22-25) is underway. The venue identified is George Washington University. The session themes under consideration are: Global Health, Environmental Sustainability, Peace and Security, Economic Development, and Equality and Justice.

**Awards Advisory Committee** – *Tony Barclay, Chair*

The committee is working on criteria and timelines for the awards. Deadlines for nominations for 2016 awards are: Wofford Award - January 31, 2016, Shriver Award - March 31, 2016, Ruppe Award - April 30, 2016

**Next Step Travel Task Force** – *Janet Greig, Chair*

The Cuba trip through Global Exchange scheduled for October 17-24, 2015 is fully subscribed with 25 travelers and a waiting list. The committee is engaged with Peace Corps Iran Association to plan a trip to Iran in 2016. Staff applied for *pro bono* support in marketing and to develop a business plan. Scheduled tours to Dominican Republic, Guatemala, and Thailand offered in partnership with Discover Corps are continuing.

**Adjournment** – *Joby Taylor, Board Chair*

It was moved, seconded and carried that the meeting be adjourned. The meeting was adjourned at 9:55 PM Eastern Time.

***DIRECTORS: Please refer to the September 28, 2015 Board Book for the complete text of the President's Report and the reports of the Standing Committees, Advisory Committees and Task Forces.***

***Jane Bardon, Secretary  
NPCA Board of Directors***