

NPCA Affiliate Group Network Advisory Committee (AGNAC)
Terms of Reference
July 18, 2023

I. Purpose of Committee

- a. To facilitate communication and cooperation among Affiliate Groups;
- b. To offer opportunities for Affiliate Groups to interact and share ideas and best practices;
- c. To provide resources and ongoing support for Affiliate Groups;
- d. To inform Affiliate Groups how they can best support and promote NPCA; and
- e. To facilitate connections between the Affiliate Groups and the Peace Corps.

II. Eligibility

- a. Has current or past leadership experience with an Affiliate Group
- b. Is currently an active member of an Affiliate Group
- c. Provides a reference from a board member of an Affiliate Group
- d. Has previously participated in Annual General Membership Meetings (AGMM) and Affiliate Group Network Annual Meetings (AGNAM) OR
- e. Has relevant experience and skills needed by the AGNAC as defined by AGNAC and NPCA leadership

III. Term

- a. Two years
- b. Terms are staggered so no more than half of the group rotates off in any year.
- c. There is no limit to the number of terms a member may be appointed to the committee.
- d. When a member resigns or is removed by NPCA leadership mid-term, the AGNC, in consultation with the rest of the AGNAC, will appoint a replacement.

IV. Size

- a. Six to 12 members, not including the AGNC.
- b. The AGNC will cast tie-breaking votes if needed.

V. Composition

- a. Members represent different Affiliate Group category, size, and location.
 - 1. Geographic, Country of service, Cause, Workplace Affiliation, Affinity
 - 2. Groups of different sizes
 - 3. Groups based in different parts of the country
- b. Representation will also reflect community thematic priorities (e.g., environment, health) and may be realigned periodically.

VI. Appointment

- a. The AGN Coordinator will appoint an AGN Advisory Committee of a size to reasonably represent the participant Affiliate Groups.
- b. The AGN Advisory Committee will be appointed at the time of the AGN Annual Meeting and serve for a term of two years or until the end of the AGN Annual Meeting in the second year.
- c. AGNAC members will be expected to attend AGNAM, virtually, or, if combined with PC Connect Conference, in person.
- d. AGNAC members will be acknowledged during AGNAM.

VII. AGNAC Responsibilities

The AGN Advisory Committee shall be responsible for ensuring that the purposes of the AG Network, as described in Bylaws Section 6.01 are fulfilled. In addition, the Committee shall:

- a. Set the agenda for the AGN Annual Meeting;
- b. Establish procedures for bringing matters before the AGN Annual Meeting;
- c. Set the date and agenda for any additional meetings of the AGN;
- d. Identify concerns of the Affiliate Groups to be referred to the Board by the AGN Coordinator; and
- e. Assist the Governance Committee with the nomination and election of the AGN Coordinator in the election year or in the case of a vacancy.

VII. Expectations

- a. Attend scheduled AGNAM virtual meetings
- b. Actively participate in meeting discussions
- c. Prepare for meetings by reading previous notes and new discussion documents
- d. Respond to communications from peers and NPCA
- e. Offer informed and thoughtful discussion and ideas that are beneficial across the NPCA (not just individual groups)
- f. Be committed to the NPCA mission and the ideals of the Peace Corps

Abbreviations

AGMM - Annual General Membership Meeting

AGN - Affiliate Group Network

AGNAC - Affiliate Group Network Advisory Committee

AGNC - Affiliate Group Network Coordinator (elected position, member of NPCA Board of Directors)

References

[Affiliate Groups by category](#)

[NPCA Bylaws](#) are posted on peacecorpsconnect.org

[2022-2023 AGNAC](#)