

**National Peace Corps Association  
BOARD OF DIRECTORS MEETING  
Teleconference by Zoom  
December 9, 2019  
Meeting Minutes**

**Directors Present:** Nikole Allen, Dan Baker, Keith Beck, Glenn Blumhorst (*ex officio*), Bridget Davis, Julianna Essen, Evelyn Ganzglass, Chip Levengood, Katie Long, Robert Nolan, Mary Owen-Thomas, Tom Potter, Rhett Power, Maricarmen Smith-Martinez, Gretchen Upholt, Faith Van Gilder

**Directors Absent:** Elizabeth Barrett, Corey Griffin, Jed Meline

**Staff Present:** Anne Baker, Kevin Blossfeld, Valerie Kurka

**CALL TO ORDER** – *Maricarmen Smith-Martinez*

The Board Chair called the Meeting to order at 8:03 PM Eastern Time. A quorum was present.

**CONSENT AGENDA**

- MOTION: The Board of Directors approves the meeting agenda as presented.
- MOTION: The Board of Directors approves the minutes of the September 23, 2019 meeting as presented.
- MOTION: The Board of Directors approves the minutes of the October 7, 2019 special meeting as presented.
- MOTION: The Board of Directors acknowledges the interim actions as presented.

**AGNAC ACTION 1 – October 22, 2019**

Resolved: That the Affiliate Group Network Advisory Committee of the NPCA Board of Directors approves the application of **Central Oklahoma RPCVs** as an Affiliate Group of the National Peace Corps Association.

*The motion by Tom Potter was approved.*

**AGNAC ACTION 2 – November 4, 2019**

Resolved: That the Affiliate Group Network Advisory Committee of the NPCA Board of Directors approves the application of **Centers for Disease Control and Prevention (CDC) Peace Corps Work Group** as an Affiliate Group of the National Peace Corps Association.

*The motion by Evelyn Ganzglass was approved.*

- MOTION: The Finance Committee recommends the appointment of Jones, Maresca, & McQuade as the NPCA external auditor to conduct the audit for Fiscal Year 2019.

- MOTION: The NPCA Board of Directors acknowledges and expresses deep appreciation for the commitment and service of Mariko Schmitz (Vanuatu 2002-2004, Headquarters Staff 2015-2016) as Affiliate Group Network Coordinator from August 2018 to November 2019.
- MOTION: The Governance Committee nominates Gretchen Upholt as the Treasurer of the Board of Directors for the remainder of the one-year term (2019–2020) to begin immediately upon her election and continue until her successor is seated.

*Motion to approve by Keith Beck, second by Glenn Blumhorst. Passed unanimously.*

### **President's Report** - Glenn Blumhorst

NPCA's principal priorities during the reporting period included the following:

- Development of NPCA's fiscal year 2020 annual operating plan and budget
- Relocation of NPCA offices from 1900 L Street, NW to 1825 Connecticut Ave, NW
- Design of interior space for Peace Corps Place - 1500 North Capitol Street, NW
- Implementation of leadership phase of the Campaign for Peace Corps Ideals
- Implementation of annual campaigns, with a focus on Mission Partner and Shriver Circle

***MOTION: The NPCA Board of Directors approves the 2020 Operating Plan as presented.***

*Motion to approve by Keith Beck, second by Bridget Davis. Passed unanimously.*

### **Treasurer's Report** - Chip Levengood

***MOTION: The NPCA Board of Directors approves the FY2020 budget as presented.***

*Motion to approve by Gretchen Upholt, second by Keith Beck. Passed unanimously.*

**MOTION: The NPCA Board of Directors agrees to add a clause to the NPCA Investment Policy to clarify the spending policy as follows: "which will be allocated to the Global Leaders Award in the case of the Global Leaders Fund and to general operational expenses in the case of the Legacy Fund."**

*Motion to approve by Gretchen Upholt, second by Bridget Davis. Passed unanimously.*

### **Fundraising Committee Report** - Robert Nolan

Now that 2020 Operating Plan is in place, this will allow for the committee to strategize.

**Governance Committee Report** - *Nikole Allen*

The committee will analyze the results of the board skills assessment. The committee also plans to look at the structure of the board and will have recommendations.

**Advocacy Advisory Committee Report** - *Jed Meline*

Committee is close to developing an advocacy policy.

**Community Fund Advisory Committee Report** - *Bridget Davis*

The committee funded one project and is looking forward to funding others. They are appreciative of staff for their help.

**Affiliate Group Network Advisory Committee Report**

Mariko Schmitz has resigned her position as the Affiliate Group Network Coordinator. Given the proximity to the next election, we will not run a special election.

**Peace Corps Connect and Events Advisory Committee Report** - *Katie Long*

Working with the Seattle Area Peace Corps Association (SEAPAX) to plan Peace Corps Connect 2020. Committee plans to take a broader role this year, compared to last year.

**Awards Advisory Committee Report** - *Mary Owen-Thomas*

Looking forward to supporting Anne in promoting awards and picking awardees.

**New Business** - *Maricarmen Smith-Martinez*

No new business

**Executive Session** - *Maricarmen Smith-Martinez***Adjournment** - *Maricarmen Smith-Martinez*

Meeting adjourned at 9:58 PM Eastern.

Respectfully submitted,  
Mary Owen-Thomas, Secretary