National Peace Corps Association
BOARD OF DIRECTORS MEETING
Teleconference by Zoom
December 9, 2019
Meeting Minutes


Directors Absent: Elizabeth Barrett, Corey Griffin, Jed Meline

Staff Present: Anne Baker, Kevin Blossfeld, Valerie Kurka

CALL TO ORDER – Maricarmen Smith-Martinez
The Board Chair called the Meeting to order at 8:03 PM Eastern Time. A quorum was present.

CONSENT AGENDA

● MOTION: The Board of Directors approves the meeting agenda as presented.

● MOTION: The Board of Directors approves the minutes of the September 23, 2019 meeting as presented.

● MOTION: The Board of Directors approves the minutes of the October 7, 2019 special meeting as presented.

● MOTION: The Board of Directors acknowledges the interim actions as presented.

AGNAC ACTION 1 – October 22, 2019
Resolved: That the Affiliate Group Network Advisory Committee of the NPCA Board of Directors approves the application of Central Oklahoma RPCVs as an Affiliate Group of the National Peace Corps Association.
The motion by Tom Potter was approved.

AGNAC ACTION 2 – November 4, 2019
Resolved: That the Affiliate Group Network Advisory Committee of the NPCA Board of Directors approves the application of Centers for Disease Control and Prevention (CDC) Peace Corps Work Group as an Affiliate Group of the National Peace Corps Association.
The motion by Evelyn Ganzglass was approved.

● MOTION: The Finance Committee recommends the appointment of Jones, Maresca, & McQuade as the NPCA external auditor to conduct the audit for Fiscal Year 2019.
• MOTION: The NPCA Board of Directors acknowledges and expresses deep appreciation for the commitment and service of Mariko Schmitz (Vanuatu 2002-2004, Headquarters Staff 2015-2016) as Affiliate Group Network Coordinator from August 2018 to November 2019.

• MOTION: The Governance Committee nominates Gretchen Upholt as the Treasurer of the Board of Directors for the remainder of the one-year term (2019–2020) to begin immediately upon her election and continue until her successor is seated.

*Motion to approve by Keith Beck, second by Glenn Blumhorst. Passed unanimously.*

**President’s Report** - Glenn Blumhorst

NPCA’s principal priorities during the reporting period included the following:

- Development of NPCA’s fiscal year 2020 annual operating plan and budget
- Relocation of NPCA offices from 1900 L Street, NW to 1825 Connecticut Ave, NW
- Design of interior space for Peace Corps Place - 1500 North Capitol Street, NW
- Implementation of leadership phase of the Campaign for Peace Corps Ideals
- Implementation of annual campaigns, with a focus on Mission Partner and Shriver Circle

*MOTION: The NPCA Board of Directors approves the 2020 Operating Plan as presented.*

*Motion to approve by Keith Beck, second by Bridget Davis. Passed unanimously.*

**Treasurer’s Report** - Chip Levengood

*MOTION: The NPCA Board of Directors approves the FY2020 budget as presented.*

*Motion to approve by Gretchen Upholt, second by Keith Beck. Passed unanimously.*

*MOTION: The NPCA Board of Directors agrees to add a clause to the NPCA Investment Policy to clarify the spending policy as follows: “which will be allocated to the Global Leaders Award in the case of the Global Leaders Fund and to general operational expenses in the case of the Legacy Fund.”*

*Motion to approve by Gretchen Upholt, second by Bridget Davis. Passed unanimously.*

**Fundraising Committee Report** - Robert Nolan

Now that 2020 Operating Plan is in place, this will allow for the committee to strategize.
Governance Committee Report - Nikole Allen
The committee will analyze the results of the board skills assessment. The committee also plans to look at the structure of the board and will have recommendations.

Advocacy Advisory Committee Report - Jed Meline
Committee is close to developing an advocacy policy.

Community Fund Advisory Committee Report - Bridget Davis
The committee funded one project and is looking forward to funding others. They are appreciative of staff for their help.

Affiliate Group Network Advisory Committee Report
Mariko Schmitz has resigned her position as the Affiliate Group Network Coordinator. Given the proximity to the next election, we will not run a special election.

Peace Corps Connect and Events Advisory Committee Report - Katie Long
Working with the Seattle Area Peace Corps Association (SEAPAX) to plan Peace Corps Connect 2020. Committee plans to take a broader role this year, compared to last year.

Awards Advisory Committee Report - Mary Owen-Thomas
Looking forward to supporting Anne in promoting awards and picking awardees.

New Business - Maricarmen Smith-Martinez
No new business

Executive Session - Maricarmen Smith-Martinez

Adjournment - Maricarmen Smith-Martinez

Meeting adjourned at 9:58 PM Eastern.

Respectfully submitted,
Mary Owen-Thomas, Secretary