

**National Peace Corps Association
BOARD OF DIRECTORS MEETING
Hilton Garden Inn, 1225 First Street NE, Washington, DC
March 7, 2020
Meeting Minutes**

Directors Present in person: Dan Baker, Elizabeth Barrett, Keith Beck, Glenn Blumhorst (*ex officio*), Bridget Davis, Evelyn Ganzglass, Jed Meline, Tom Potter, Maricarmen Smith-Martinez, Gretchen Upholt, Faith Van Gilder

Directors Present via Zoom: Nikole Allen, Julianna Essen, Corey Griffin, Chip Levengood, Robert Nolan, Mary Owen-Thomas, Rhett Power

Directors Absent: Katie Long

Staff Present: Anne Baker, Kevin Blossfeld, Valerie Kurka, Bethany Leech, Jonathan Pearson

Guests: Vince Radke, Marv LeRoy, Steven Saum, Pat Wand

CALL TO ORDER – *Maricarmen Smith-Martinez*

The Board Chair called the Meeting to order at 1:05 PM Eastern time. A quorum was present.

CONSENT AGENDA

- MOTION: The Board of Directors approves the meeting agenda as presented.
- MOTION: The Board of Directors approves the minutes of the December 9, 2019 meeting as presented.
- MOTION: The Board of Directors acknowledges the interim actions as presented.

AGNAC ACTION 1 – January 10, 2020

Resolved: That the Affiliate Group Network Advisory Committee of the NPCA Board of Directors approves the application of **Returned Peace Corps Volunteers at Yale** as an Affiliate Group of National Peace Corps Association.

The motion by Evelyn Ganzglass was approved.

AGNAC ACTION 2 – January 13, 2020

Resolved: That the Affiliate Group Network Advisory Committee of the NPCA Board of Directors approves the application of **Friends of Namibia International** as an Affiliate Group of National Peace Corps Association.

The motion by Faith Van Gilder was approved.

AGNAC ACTION 3 – February 7, 2020

Resolved: That the Affiliate Group Network Advisory Committee of the NPCA Board of Directors approves the application of **Returned Peace Corps Volunteers (RPCVs) at the Health Resources and Services Administration (HRSA)** as an Affiliate Group of National Peace Corps Association.

The motion by Evelyn Ganzglass was approved.

AGNAC ACTION 4 – February 11, 2020

Resolved: That the Affiliate Group Network Advisory Committee of the NPCA Board of Directors approves the application of **Friends of Vanuatu** as an Affiliate Group of National Peace Corps Association.

The motion by Jed Meline was approved.

- MOTION: The Finance Committee recommends an increase in NPCA's capitalization threshold from \$500 to \$2,500 effective as of the start of FY2020.
- MOTION: Resolved that gifts made through the execution of a new will or an addition (codicil) to an existing will be allocated to the Legacy Fund, unless otherwise indicated by the donor.

Motion to approve by Chip Levengood, second by Glenn Blumhorst, approved unanimously

President's Report - Glenn Blumhorst

NPCA's principal priorities since the December 9 board meeting included the following:

- Completion of the year-end fundraising campaign
- Planning and preparation for National Day of Action
- Planning and preparation for Shriver Leadership Summit
- Preparation of 2019 year-end financial reports and assessments
- Completion of the architectural design and permits for Peace Corps Place

MOTION: The Board of Directors resolves to acknowledge and appreciate the efforts of NPCA staff for National Days of Action.

Motion to approve by Dan Baker, second by Jed Meline, approved unanimously.

Treasurer's Report - Gretchen Upholt

NPCA's business model is getting more complex, including with an increase in restricted gifts. Gretchen noted that unrestricted revenue has increased over the last few years, as well. The committee is seeking to improve tracking to ensure that financial statements mirror the audited version.

Fundraising Committee Report - Robert Nolan

Committee is looking at foundation grants and getting a better understanding of what our community's interests are. Committee has identified three categories for fundraising -- individual

giving, foundations/grants (based on results of survey) and sponsorship. Robert said he would like to see board giving increase to \$100,000 annually.

Governance Committee Report - *Chip Levensgood*

The committee seeks to redefine board roles and responsibilities and will reach out to the community (maybe via webinars or town halls) so they can be more engaged and help them understand how member-elected board members can be more effective. Also, we are looking for candidates for board of directors in the upcoming election.

Advocacy Advisory Committee Report - *Jed Meline*

MOTION: Resolved that the board of directors adopts the “NPCA Policy Regarding Advocacy Activities,” conditional upon review by legal counsel.

Motion to approve by the Advocacy Advisory Committee was unanimously approved

Community Fund Advisory Committee Report - *Bridget Davis*

Affiliate Group Network Advisory Committee (AGNAC) Report - *Anne Baker*

We are without an affiliate group network coordinator and looking for candidates. Four new groups have joined since January 1, including the first affiliated with a university. We also lost two groups. The AGNAC meeting will be rescheduled.

New Business - *Maricarmen Smith-Martinez*

MOTION: The NPCA Board of Directors resolves to designate a bequest, pledged in December 2019 and received in March 2020, to increase the corpus of the Legacy Fund to \$100,000 and to authorize management the discretion to utilize remaining funding for operational expenses.

Motion to approve by Evelyn Ganzglass, second by Rhett Power, approved unanimously

Executive Session - *Maricarmen Smith-Martinez*

Adjournment - *Maricarmen Smith-Martinez*

Meeting adjourned at 4:37 PM Eastern.

Respectfully submitted,
Mary Owen-Thomas, Secretary