



BOARD OF DIRECTORS MEETING

Teleconference via Zoom

March 22, 2021

Meeting Minutes

Directors Present: Nikole Allen, Glenn Blumhorst (*ex officio*), Mary Broude, Evelyn Ganzglass, Corey Griffin, Kim Herman, Jeffrey Janis, Chip Levensgood, Katie Long, Jed Meline, Robert Nolan, Mary Owen-Thomas, Rogelio Quintanar, Maricarmen Smith-Martinez, Gretchen Upholt, Faith Van Gilder, Albert Whitaker, Hannah Wishart

Staff Present: Anne Baker, Dan Baker, Valerie Kurka, Steven Saum

CALL TO ORDER – *Maricarmen Smith-Martinez*

The Board Chair called the Meeting to order at 8:03 PM Eastern time. A quorum was present.

CONSENT AGENDA

The consent agenda was revised to remove the approval of the draft charge for the newly-established Programs Committee, leaving that responsibility to the committee itself.

- MOTION: The Board of Directors approves the meeting agenda as presented.
- MOTION: The Board of Directors approves the minutes of the December 14, 2020 meeting as presented.
- MOTION: The Board of Directors establishes the Programs Committee as a Standing Committee of the Board.
- MOTION: The Board of Directors approves the Committee Charges for Committees including Executive, Finance, Governance, AGNAC, and Fundraising.

MOTION 1: The NPCA Board of Directors approves the consent agenda as revised.

Motion passed.

President's Report - *Glenn Blumhorst*

NPCA's principal priorities since the December 14 board meeting included the following:

- Year-end advocacy campaign for Peace Corps funding and Commemorative legislation
- Planning, organizing, and launching the 2021 National Days of Advocacy
- Planning, organizing, and hosting a series of Peace Corps Week events
- Planning, organizing, and hosting Shriver Leadership Summit (March 6)
- Implementing an intensive end-of-year fundraising campaign
- Completing 2020 year-end financial reports and fixing issues in the process
- Undertaking a comprehensive financial capacity strengthening assessment

Treasurer's Report - *Gretchen Upholt*

- Special thanks to Anne Baker and Lollie Comodore who stepped up so we could get end-of-year financials in time for this board meeting.
- Our preliminary, unaudited financials show that we ended FY20 in a strong financial position, while also undertaking growth and change.
- NPCA has a balance of Net Assets without Donor Restriction of \$357,093, giving us almost 2 months of operating reserves.
- We are working with the staff to develop an action plan of quarterly tasks for FY21, starting with rebuilding the staff in the finance department and continuing to improve the timing of reports.

Fundraising Committee Report - *Jeffrey Janis*

- Board members should submit their board engagement action plans.
- The committee meets every two weeks and everyone is welcome to attend the meetings.

Governance Committee Report - *Chip Levensgood*

- Rhett Power resigned as of March 6, 2021. His position will be filled in this next election cycle.
- The establishment of a Programs Committee was approved. The committee is starting to get populated and running.
- The board skills survey has a 94 percent response rate. A draft summary report will be circulated to help us see the gaps in skill to keep in mind when recruiting new board members.

Affiliate Group Network Advisory Committee Report - *Hannah Wishart*

- Annual group reaffiliation process has started.

New Business - *Maricarmen Smith-Martinez*

**Robert Nolan moved, Evelyn Ganzglass seconded to move into executive session.
Passed unanimously.**

Executive Session - *Maricarmen Smith-Martinez*

Adjournment - *Maricarmen Smith-Martinez*

Meeting adjourned at 10:07 PM Eastern.

Respectfully submitted,
Mary Owen-Thomas, Secretary